**Submission guidelines**

Manuscript submission will occur through Federation of Finnish Learned Societies’ Open Journal Systems (OJS) – publishing platform using a template provided by organizers available at [www.journal.fi/atut](http://www.journal.fi/atut). Submitted manuscripts will be subjected to a double-blind review. Draft manuscripts for full papers will be provided for the authors via WeTransfer during the Symposium. After the Symposium, authors are invited to submit their papers to:

* A journal dedicated to publishing architectural research in Finland
* Journal of Business Models (Business Models in the Built Environment special session)
* Lighting Research and Technology (Smart Lighting special session)

***Author Guidelines***
A template paper in which we describe the requirements for the submission on categories for peer-reviewed articles of 5000 – 8000 words has been sent to corresponding authors and is downloadable [here](https://www.atut.fi/files/arkkitehtuuritutkimuksenpaivat.kotisivukone.com/Atut2017/Atut2017_template.docx). We ask you to replace the content of the template with your own material and submit the manuscript in word-file format .docx or .doc.

Manuscripts will be peer-reviewed and selected by a scientific board, which ensures the general academic quality of the conference. The scientific board consists of active researchers distinguished in their fields and selected among Nordic and international researchers. The peer-reviewing process will be double-blind, and at least one of the reviewers must hold a doctorate degree. To ensure the integrity of the double blind peer-review process in submissions, authors have to anonymize both the text and the document submitted. The title and affiliation are to be removed from the title and the header of the text. As the reviewers need to be able to compare author's submission to other related work in the area, we ask authors' to refer to their own previous work in third person (e.g. instead of "In our prior work…", the work should be referred to as "In the previous work of…"). Furthermore, authors should also remove author identification from the .docx document. Instructions are available [here](https://pkp.gitbooks.io/learning-ojs/content/ensuring_a_blind_peer_review.html).

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***Submission Preparation Checklist:***

* The submission has not been previously published, nor is it submitted in another journal for consideration (or an explanation has been provided in Comments to the Editor).
* Submission has been prepared using the template provided by organizers of conference.
* The author(s) submit the file in .doc or .docx word-file format.
* The text adheres to the stylistic and bibliographic requirements outlined in the template document.
* The length of the manuscript is 5000 - 8000 words.
* The author(s) are responsible for checking the spelling, grammar and formatting of the manuscript.
* All illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
* The author(s) assure that they have the copyright of all the figures, illustrations and tables.
* The author(s) sign and submit the scanned copyright agreement prior publication of the manuscript, in the context of submission to the journals after the conference.
* The author(s) have ensured that the instructions in [Ensuring a Blind Review](https://pkp.gitbooks.io/learning-ojs/content/ensuring_a_blind_peer_review.html) have been followed.

For further information, please contact local organizing committee atut.oulu@gmail.com